

**Our Lady of Lourdes Reopening Plan for 2021-2022**  
*Updated August 13, 2021*

- I.** Opening Plans
- II.** Health & Safety
  - A. Daily Procedures & Cleaning Procedures
  - B. COVID Isolation Location
  - C. COVID Procedures
  - D. Health Room
- III.** Arrival /Dismissal & Lunch
- IV.** Academics
  - A. Scantron Testing
  - B. Flexible Learning in case of campus closures
- V.** Attendance
  - A. Absences
  - B. Tardiness
  - C. Leaving the building
  - D. Visitors Policy
- VI.** Requirements
  - A. Health Records- Immunizations
  - B. Parent/Student Handbook

Our Lady of Lourdes stands committed to the mission of providing a strong faith-based education to all our students. The spiritual development of the student is the primary purpose of Catholic education and within that framework we present a rigorous academic program to enable students to be knowledgeable, responsible, good citizens who serve their school, parish, and the larger community. In this time of recovery from the COVID-19 pandemic we strive to continue to fulfill our mission and renew our commitment to our faith through the development of plans that will protect and support the students, teachers, staff, and families within our community. In accordance with our mission statement, we accept the challenge to reflect the mandate given to us by the Church to teach and live the Word of God.

## **I. OPENING PLANS FOR THE 2021-2022 SCHOOL YEAR**

- Beginning August 31, at the opening of the 2021-2022 school year, all students in Preschool through 8th grade will attend on campus classes for in-person learning 5 days of the week, Monday through Friday.
- We are not offering an online instruction program.
- We work diligently in all our classrooms and with all our students to maintain high safety standards and follow all the COVID mitigation procedures: (see additional details under Health & Safety)
- OLOL teachers will continue to provide support to students who must miss school days due to COVID related issues.

## **II. HEALTH & SAFETY**

(Please note that some of these are subject to change **IF** restrictions and guidelines change throughout the school year.).

### **A. Daily Procedures-**

- Students and staff will participate in a daily health screening at school prior to entering.
- Every student will have his/her temperature scanned each morning. If a student's temperature is above 100.4, the student is not permitted to come into school.
- Students wear masks, wash hands frequently throughout the day, and work in well ventilated spaces.
- Face coverings are not required to be worn outdoors.

- Our classroom spaces allow for students to remain 3 feet apart at their workspaces.
- Common and high touch surfaces are cleaned often.
- Students and staff will practice health hygiene by frequently washing hands/ using hand sanitizer, avoid touching the face, wear face coverings, and maintain physical distance. Children will be taught and monitored on using hand sanitizer safely. Physical distance will be maintained at all times whether indoors or outdoors.
- Cloth masks should be washed each night. Paper masks should be worn and thrown away after school.
- Students are asked to wear a mask and bring one extra mask in their bag. If a student needs an additional mask we will have them available at school.
- Hand sanitizer will be available in every classroom (K-8)/office and outside each restroom.
- Sharing of materials/objects will be minimized. Whenever possible, student belongings will be separated from others' and in individually-labeled containers or areas. If items are shared, they will be cleaned and disinfected frequently and between use by a different group.
- At the end of the day after all faculty, staff, and students have exited the building, the maintenance staff will use a disinfectant sprayer/fogger machine throughout the entire school building.
- Students must bring full water bottles from home. We have water stations to refill water bottles during the day.

**B. COVID Isolation Location-**

- The front lobby room with doors and a bathroom is identified as an isolation room in case there is a student on campus who is showing symptoms of COVID-19.

**C. COVID Procedure-**

- If there is a student, teacher, or family member who is diagnosed with COVID-19, we will respond immediately by contacting the Archdiocese of Washington, The Health Department; and Office of Childcare, we will proceed based on the directions of the Health department.

- Staff, students, and parents will be educated on COVID procedures to reduce the risk in our school community.
- Core staff will be trained to respond to a COVID case at school.

#### **D. Health Room-**

- The health room will contain a Sick and COVID log to track all illnesses.
- Health room will contain all PPE and additional supplies.
- Extra masks, soap, and ample hand sanitizer will be ready for staff and student use.

### **III. ARRIVAL/DISMISSAL & LUNCH**

- Students can arrive at school beginning at 7:45am. Students go directly to their classrooms where their teachers are waiting to supervise them until classes begin. Arrival ends at 8:05am and all students begin their day.
- We will have three entrance checkpoints for student arrival:
  - Parents of students in preschool through 2nd grade must park their car and walk their child to the lower entrance.
  - Parents of students in 3rd through 5th grade must park their car and can choose to walk their child or send their child across the street (via the safety zone area with patrols and our Crossing Guard) to the middle entrance (to the right of the main doors).
  - Students in 6th through 8th grade must enter at the upper entrance (closest to the church on the left of the main doors).
  - Any parents who do not accompany their child to the checkpoint, must wait in the parking lot until their child has been cleared to enter school
- Lunch Options:
  - Students can bring lunch to school in a lunch box or brown bag.
  - Parents can choose to order lunch items 5 days a week from *Yay Lunch!*. (all purchases are made on their website under our school name)
  - Daily milk for lunch can be ordered on OLOL's school website. Parents can also choose to purchase milk for students in LG and Pre-K for morning snack and/or for all students attending ASC. See the school's website for ordering and more information.

- Students will eat with their classmates in the cafeteria and/or outside on nice weather days.
- Dismissal begins at 3:00pm. Parents should park and wait for their child to be dismissed from the classroom line as they enter the safety zone in the parking lot. Parents are asked to keep socially distant during the time in the parking lot. Parents should not loiter or socialize with other families in the parking lot. Students must be picked up by 3:10pm.
- After School Care is available from 3:10-6:00pm. Students must be enrolled to attend. See information online to sign up or email Mr. Long ([dlong@bethesda-lourdes.org](mailto:dlong@bethesda-lourdes.org))

#### IV. ACADEMICS

##### A. Scantron Testing - Grades 2 - 8

- Fall testing will take place in the Library Media Center and Discovery Center during the first weeks of school. Parents will receive a schedule of testing dates and times.
- Students will take the Performance Series Express in Math and Reading. This is a 25-question version of Scantron's Performance Series computer adaptive diagnostic assessment that still provides the same reports and measurements.
- We will test in this manner in the Winter and Spring as well.

##### B. Flexible Learning in the case of a campus closure

- **Short Closure Plans (one week or less)**
  - In the event that school is closed for a sudden short period of time, we will support student learning through at-home work packets, recorded digital lessons, and online learning platforms. Teachers will communicate with families and send assignments and materials via email.
- **Long Closure Plans (more than one week)**
  - In the event of the need to close school and switch to virtual learning, we will have platforms and communications in place on which students have been instructed. Using our school Plus Portals system, SeeSaw, Google Classroom, IXL and other similar platforms, teachers will be able to connect with students in order to continue instruction and student learning virtually.

## V. ATTENDANCE

### A. Absences-

- Students will adhere to the Parent/Student Handbook for all attendance and homework policies.
- School Administrators will keep track of student attendance through Rediker.

### B. Tardiness-

- Arriving at school on time is a critical factor in the success of each school day for our students. Please do everything you can to adhere to the arrival time between 7:45 and 8:05 am. This is when students prepare for the day, settle into their classes, health screenings take place, and school instruction and learning can begin promptly each day. It is a sign of respect to our teachers, our fellow students and their families, and our school staff and administrators to be on time and ready to begin the planned learning day.

### C. Leaving the building-

- If parents need to schedule appointments for their child, please make appointments after school, on scheduled half days, or holidays. Leaving during the school day is very disruptive to the students and teachers. If appointments must be made please make them for early in the day or later in the afternoon so that students can come to school for the duration of the day before or after their appointment. Students should not arrive at school for a class or two, leave for an appointment, and return later in the day. Thought and careful planning will help to make the most of every school day. Thank you for your cooperation.

### D. Visitors Policy-

- Parents, visitors, and volunteers will be permitted in the building by permission of the principal. All visitors must have their temperature checked and wear facial coverings.
- Anyone who is scheduled to enter the building must wear a mask and have their temperature checked at the front desk.

## **VI. REQUIREMENTS**

### **A. Health Records-**

- Students' health records are required to be completed before the first day of school.
- Student immunization records are required to be current and on file in the health room before the first day of school.

### **B. Parent/Student Handbook-**

- Contains school policies for all students and families.
- This year's handbook will also contain a COVID-19 Addendum.
- Each family will be asked to sign an online form acknowledging that they have read the handbook and shared the information with their child(ren) as age appropriate.