

**Our Lady of Lourdes Reopening Plan for 2020-2021**  
*Second Semester Plans ~Updated March 10, 2021*

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Our Lady of Lourdes stands committed to the mission of providing a strong faith-based education to all our students. The spiritual development of the student is the primary purpose of Catholic education and within that framework we present a rigorous academic program to enable students to be knowledgeable, responsible, good citizens who serve their school, parish, and the larger community. In this time of pandemic we strive to continue to fulfill our mission and renew our commitment to our faith through the development of plans that will protect and support the students, teachers, staff, and families within our community. In accordance with our mission statement, we accept the challenge to reflect the mandate given to us by the Church to teach and live the Word of God.

## **I. REOPENING PLAN - Returning to 5 days in person learning**

- Beginning at the start of the third quarter, January 25, 2021, all students in Preschool through 8th grade will attend on campus classes for in-person learning 5 days of the week, Monday through Friday.
- We are not offering an online instruction program for the remainder of the school year.
- We work diligently in all our classrooms and with all our students to maintain high safety standards and follow all the COVID mitigation procedures: (see additional details under Health & Safety)
  - Our classroom spaces allow for students to remain 4 to 6 feet apart at their workspaces.
  - Common and high touch surfaces are cleaned often.
  - Movement around the building is limited.
  - Students are kept socially distant, remain in grade level pods, wear masks, wash hands frequently throughout the day, and work in well ventilated spaces.
  - Depending on the weather, much of the school day will be conducted outside. In this way we hope to provide a safe, well ventilated space, and allow the students to enjoy the benefits of being back to school with their peers.
- OLOL teachers will continue to provide support to students who must miss school days due to COVID related issues. Student absences of short to long periods will occur as families monitor student illnesses/ possible COVID symptoms, known COVID exposure resulting in quarantine, other quarantine requirements, and/or travel related quarantines. Teachers will use email, Google Classroom, and SeeSaw platforms to supply students with

missed work and communicate with families to plan the best course of action to cover missed classes.

- We will work with Fr. Rob and Fr. James to include opportunities for confession, prayer, and attending Mass. Students in grades three through eight will attend Friday Mass each week. Attendance is only for OLOL students and teachers so that the students can be spaced 4 to 6 feet apart and keep space between classes.

## **II. HEALTH & SAFETY**

(Please note that some of these are subject to change **IF** restrictions and guidelines change throughout the school year.).

### **A. Daily Procedures-**

- Every student will have his/her temperature scanned each morning. If a student's temperature is above 100.4, the student is not permitted to come into school.
- Students stay in the same grade level cohort during the day.
- Students will remain in the same classroom all day except for outdoor play/instruction and restroom usage; they will not move to any special classes; rather, the teacher will move to them.
- Student desks will be at least 4 feet apart from one another.
- Open windows and fans to keep fresh air circulating in classrooms
- Students' belongings will be separated from others' belongings.
- Middle school students will not use lockers.
- Minimal to no traffic in the halls
- Signs will be posted to identify physical distance in common spaces
- All students will be required to wear masks at all times when in the school building.
- Teachers and students will take frequent breaks to go outside for learning and play, when physical distance is available students will be able to remove their masks.
- We will work with students to help them as they learn to wear masks, but all students are required to wear masks during the school day.
- Cloth masks should be washed each night. Paper masks should be worn and thrown away after school.

- Students are asked to wear a mask and bring one extra mask in their bag. If a student needs an additional mask we will have them available at school.
- Teachers will wear masks at all times when in the school building, unless they are teaching students from at least 6 feet away; in this case, teachers may wear a plastic shield for a limited time.
- Hand sanitizer will be available in every classroom (K-8)/office and outside each restroom.
- Student groups will be assigned to specific bathrooms in their classroom area. Bathrooms will be cleaned before and after every scheduled group break by our teachers and staff and throughout the day by our maintenance staff.
- Surfaces, doorknobs, and other high-touch areas will be sanitized multiple times per day.
- Sharing of materials/objects will be minimized. The basic student supplies will be available in the classroom. Parents will receive a short list of items to purchase for their student (bookbag, lunch box, binder), but the majority of supplies will be purchased in bulk to have available for student use in the building. Parents will want to make sure to have school supplies at home for distance learning and if we need to move the whole school to virtual instruction. (lists will be forthcoming August 17)
- At the end of the day after all faculty, staff, and students have exited the building, the maintenance staff will use a disinfectant sprayer/fogger machine throughout the entire school building.
- Water fountain usage will not be available; students must bring full water bottles from home.
- No hot lunch will be served.
- No milk will be offered during September. (we will reevaluate in October)
- There will be no extended day program in September (before/aftercare). There has not been a determination on the extended day program in October. There will not be before school care.

**B. COVID Isolation Location-**

- The front lobby room with doors and a bathroom is identified as an isolation room in case there is a student on campus who is showing symptoms of COVID-19.

### **C. COVID Procedure-**

- If there is a student, teacher, or family member who is diagnosed with COVID-19, we will respond immediately by contacting the Archdiocese of Washington, The Health Department; and Office of Childcare, we will proceed based on the directions of the Health department.
- Staff, students, and parents will be educated on COVID procedures to reduce the risk in our school community. Completion of the required pandemic awareness training appropriate for student age.
- Core staff will be trained to respond to a COVID case at school.

### **D. Health Room-**

- The health room will contain a Sick and COVID log to track all illnesses.
- Health room will contain all PPE and additional supplies.
- Extra masks, soap, and ample hand sanitizer will be ready for staff and student use.

## **III. ARRIVAL/DISMISSAL & LUNCH**

- Lourdes students can arrive at school beginning at 7:45am. Students go directly to their classrooms where their teachers are waiting to supervise them until classes begin. Arrival ends at 8:05am and all students begin their day.
- We will have three entrance checkpoints for student arrival:
  - Parents of students in preschool through 2nd grade must park their car and walk their child to the lower entrance.
  - Parents of students in 3rd through 5th grade must park their car and can choose to walk their child or send their child across the street (via the safety zone area with patrols and our Crossing Guard) to the middle entrance (to the right of the main doors).
  - Students in 6th through 8th grade must enter at the upper entrance (closest to the church on the left of the main doors).
  - Any parents who do not accompany their child to the checkpoint, must wait in the parking lot until their child has been cleared to enter school
- No hot lunch will be offered at this time.
- All students will need to bring their own lunch to school. Students can use a lunch box or brown bag.

- All students should have a full water bottle for the day. Students should also bring juice or water for lunch. There will not be milk available for the start of the year.
- Students will eat with their teacher and their cohort either in their classroom or in an outdoor assigned space. Please make sure students have all the utensils and supplies necessary to eat their lunch.
- Dismissal begins at 2:55pm. Parents should park and wait for their child to be dismissed from the classroom line as they enter the safety zone in the parking lot. Parents are asked to keep socially distant during the time in the parking lot and to always wear a mask. Parents should not loiter or socialize with other families in the parking lot. Students must be picked up by 3:10pm.

#### IV. **ACADEMICS**

##### **A. Scantron Testing - Grades 2 - 8**

- Fall testing will take place in the Library Media Center and Discovery Center during orientation week. Parents will receive a schedule of testing dates and times.
- Students will take the Performance Series Express in Math and Reading. This is a 25-question version of Scantron's Performance Series computer adaptive diagnostic assessment that still provides the same reports and measurements.
- Testing rooms will be set up to give students physical distance and proper ventilation so that they can remove their masks during testing.
- This test will continue through our Winter and Spring testing windows as well.

##### **B. In-Person Learning Guidelines**

- **Utilizing a cohort model** - By adapting building use, teaching assignments and instructional groupings, we are able to place each grade in a room that accommodates recommended space requirements. Teachers will rotate to cohort rooms in most grades. The master schedule has been adjusted so that very small numbers of students are ever in the hallways.
- **Longer blocks and fewer subjects** - Students will have long blocks of their core subjects - Reading, Math, and Religion. Because of our commitment to minimizing risk, and the challenges associated with moving children through common learning spaces (art room, Spanish, Discovery Center, music room, library), students' schedules will gradually phase in these special classes as safety requirements allow. In September, our Specials teachers will be assigned to individual cohort groups to assist the teacher.
- **Making arrangements for outdoor learning, frequent breaks and outdoor lunches** - There are plans to use our deck and field to arrange for outdoor

discussion circles. Teachers will share these spaces for outdoor classes, learning breaks, and eating outdoors. Impacted staff will shift roles.

- **Uniforms** - for the entire school year all students will wear the PE uniform. We will not utilize the Fall/Winter uniforms. PE uniforms are available for purchase online and students will bring orders home when they are filled by the office.

## V. ATTENDANCE

### A. Absences-

- Students will adhere to the Parent/Student Handbook handbook for all attendance and homework policies.
- School Administrators will keep track of student attendance through Rediker on days that students attend school in person.

### B. Tardiness-

- School arrival will be staggered to facilitate quick safety checks before entering the building.
- Please be on time for your scheduled arrival block. If a parent finds that they will arrive at school after 8:15 am, the parent must call or email the front office to advise the school of tardiness. The front office will direct parents to the appropriate door to enter the building, take the child's temperature and log into the log book.

### C. Leaving the building-

- If parents need to schedule appointments for their child, please consider using Monday or Friday, or after dismissal. If a student leaves the building for an appointment during the school day they may not return until the next school day.

### D. Visitors Policy-

- Parents, visitors, and volunteers will not be permitted in the building without the principal's permission.
- Anyone who is scheduled to enter the building must wear a mask and have their temperature checked at the front desk.

## **VI. REQUIREMENTS**

### **A. Health Records-**

- Students' health records are required to be complete before the first day of school.
- Student immunization records are required to be current and on file in the health room before the first day of school.

### **B. Parent/Student Handbook-**

- Contains school policies for all students and families.
- This year's handbook will also contain a COVID-19 Addendum.
- Each family will be asked to sign an online form acknowledging that they have read the handbook and shared the information with their child(ren) as age appropriate.